



**THE REGULAR MEETING MINUTES OF
THE BLOOMINGDALE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES
FEBRUARY 9, 2017**

A regular meeting of the Bloomington FPD Firefighters' Pension Fund Board of Trustees was held on Thursday, February 9, 2017, at 9:00 am at Bloomington FPD Station 1 located at 179 S. Bloomington Road, Bloomington, IL pursuant to notice.

CALL TO ORDER: President Alan Svihla called the meeting to order at 9:00 am.

ROLL CALL:

PRESENT: President Alan Svihla, Secretary John Paliga, Trustee James Ketcham, Trustee Lydia DiBuono and Trustee Marshall Gray

ABSENT: None

ALSO PRESENT: Rick Reimer, Reimer Dobrovlny & Karlson, LLC; Spencer Klein, Robert Thompson and Frank Fanelli, MB Financial; Kari Keag and Robina Amato, Lauterbach & Amen, LLP (L&A); Treasurer Timothy Deutschle and Chief Jeff Janus, Bloomington Fire Protection District

PUBLIC COMMENT: Trustee Gray noted that he is a Board member on the Northern Illinois Alliance of Fire Protection Districts Board and that he and Trustee DiBuono completed their annual training requirements at the Pension Fund Board Member Training in January. He also stated that MB Financial was recognized for their investment accomplishments.

APPROVAL OF MEETING MINUTES: *November 10, 2016 Regular Meeting Minutes:* The Board reviewed the minutes from the November 10, 2016 regular meeting. A motion was made by Trustee Gray and seconded by Trustee DiBuono to approve the November 10, 2016 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

ACCOUNTANT'S REPORT: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the eight month period ending December 31, 2016 as prepared by L&A. As of December 31, 2016, the net position held in trust for pension benefits is \$27,506,269.42 with a change in position of \$847,752.43. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Gray and seconded by Trustee DiBuono to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

Presentation and Approval of Disbursements: The Board reviewed the Vendor Checks Report for the period October 1, 2016 through December 31, 2016, for total disbursements of \$113,665.28.

Additional Bills, if any: The Board reviewed two additional bills for approval.

- INSPE invoices in the amount of \$11,520 and \$7,620 for the Andrew P. Daylor Disability Matter

A motion was made by Trustee Svihla and seconded by Trustee Ketcham to approve the disbursements shown on the Vendor Checks Report for the period October 1, 2016 through December 31, 2016 in the amount of \$113,665.28 and to approve the additional bills as presented. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham, DiBuono and Gray

NAYS: None

ABSENT: None

INVESTMENT REPORT: *MB Financial Portfolio Review/Recommendations:* Mr. Klein, Mr. Thompson and Mr. Fanelli presented the Quarterly Investment Report for the period ending December 31, 2016. As of December 31, 2016, the quarter-to-date net return is (0.26%) with a change due to investments of (\$74,673). The ending market value as of December 31, 2016 is \$27,485,429. The current asset allocation is as follows: fixed income at 46.57%, equities at 44.55%, alternative strategies at 4.30% and cash & equivalents at 4.58%. The asset composition for the equity and fixed income portfolios, market value vs. invested capital, risk/return analysis and quarterly market insights were reviewed with the Board. A motion was made by Trustee Paliga and seconded by Trustee Gray to accept the Quarterly Investment Report as presented. Motion carried unanimously by voice vote.

The Board and Mr. Klein discussed the equity allocation target of 51%. No changes will be made at this time.

Review/Update Investment Policy: There were no updates to the Investment Policy at this time.

OLD BUSINESS: *Trustee Training Update:* The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit all training certificates to L&A for recordkeeping. A motion was made by Trustee Paliga and seconded by Trustee Gray to authorize the registration fees for one Trustee's attendance at the IPPFA Spring Conference in the amount of \$335 and three Trustee's attendance at the IPFA Spring Pension Seminar in the amount of \$135/Trustee totaling \$405. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham, DiBuono and Gray

NAYS: None

ABSENT: None

Discussion/Possible Action Regarding Potential Reciprocity Balance Due – Lou Lettenmair: L&A informed the Board that correspondence was sent to Lou Lettenmair informing him of the additional \$540.14 due prior to his retirement to complete his reciprocity payments. No further action is needed at this time.

Reciprocity Update – Kent Rexilius: The Board noted that L&A mailed Kent Rexilius a reciprocity packet with calculations, but has not received a response. No further action is needed at this time.

NEW BUSINESS: *Discussion/Possible Action of Fiduciary Liability Insurance Policy Renewal:* The Board noted that they submitted the fiduciary liability insurance renewal paperwork to Mesirow Financial for their policy expiring 03/01/2017, but have not yet received an invoice. A motion was made by Trustee Gray and seconded by Trustee Svihla to approve the fiduciary liability insurance renewal in an amount not to exceed 2% of last year's premium amount of \$3,726. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham, DiBuono and Gray

NAYS: None

ABSENT: None

Approve Annual Cost of Living Adjustments (COLAs) for Pensioners: The Board reviewed the 2017 Cost of Living Adjustments (see attached) as calculated by L&A. A motion was made by Trustee Ketcham and seconded by Trustee Gray to approve the 2017 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried unanimously by voice vote.

Review Trustee Term Expirations and Election Procedures: The Board noted that there aren't any Trustee terms set to expire this year.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE FUND: There were no applications or withdrawals at this time.

COMMUNICATION & REPORTS: *Statements of Economic Interest:* The Board noted the List of Filers was due to the County by February 1, 2017. Statements of Economic Interest will be sent to all registered filers and must be responded to by the deadline of May 1, 2017.

ATTORNEY'S REPORT: *Legal Updates:* Mr. Reimer reviewed the *Legal and Legislative Updates* quarterly newsletter highlighting recent court decisions and pension news with the Board.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Application for Duty Disability Benefits – Andrew P. Daylor:* Mr. Reimer informed the Board that two of the three physicians' reports have been received. Once the third report is received, RDK will prepare the hearing exhibits and a hearing will be scheduled.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Gray and seconded by Trustee DiBuono to adjourn the meeting at 10:25 am. Motion carried unanimously by voice vote.

Alan Svihla, President

Minutes approved by the Board of Trustees on _____.

Minutes prepared by Kari Keag, Pension Services Administrator

~ The next regular meeting is scheduled for May 11, 2017 at 9:00 am. ~