



**THE REGULAR MEETING MINUTES OF
THE BLOOMINGDALE FIRE PROTECTION DISTRICT
FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES
THURSDAY, FEBRUARY 8, 2018**

A regular meeting of the Bloomington FPD Firefighters' Pension Fund Board of Trustees was held on Thursday, February 8, 2018 at 9:00 am at Bloomington FPD Station 1 located at 179 S. Bloomington Road, Bloomington, IL pursuant to notice.

CALL TO ORDER: President Alan Svihla called the meeting to order at 9:00 am.

ROLL CALL:

PRESENT: Trustees Alan Svihla, John Paliga, James Ketcham and Marshall Gray

ABSENT: Trustee Lydia DiBuono

ALSO PRESENT: Rick Reimer, Reimer Dobrovlny & Karlson, LLC (RDK); Frank Fanelli and Spencer Klein, MB Financial; Robina Amato, Lauterbach & Amen, LLP (L&A); Chief Jeff Janus, Firefighters John Lowczyk, Lou Lettenmaire and Treasurer Tim Deutschle, Bloomington Fire Protection District

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *November 9, 2017 Regular Meeting Minutes:* The Board reviewed the minutes from the November 9, 2017 regular meeting. A motion was made by Trustee Gray and seconded by Trustee Paliga to approve the November 9, 2017 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board reviewed the closed session meeting minutes from May 11, 2017 and will not release these minutes at this time due to pending matters.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the eight-month period ending December 31, 2017 as prepared by L&A. As of December 31, 2017, the net position held in trust for pension benefits is \$30,477,541.67 with a change in position of \$2,238,530.46. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal.

Presentation and Approval of Bills: The Board reviewed the Vendor Checks Report for the period October 1, 2017 through December 31, 2017 for a total disbursement of \$122,180.08. A motion was made by Trustee Gray and seconded by Trustee Svihla to approve the Monthly Financial Report as presented and the disbursements shown on the Vendor Checks Report in the amount of \$122,180.08. Motion carried unanimously by voice vote.

Additional Bills: The Board reviewed two additional bills for approval:

- Illinois Professional Firefighters Association invoice #22 in the amount of \$125.00.
- Illinois Public Pension Advisory Committee, Inc. invoice #1324 in the amount of \$100.00.

A motion was made by Trustee Gray and seconded by Trustee Paliga to approve payment of the additional bills as presented. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham and Gray
NAYS: None
ABSENT: Trustee DiBuono

INVESTMENT REPORT – MB FINANCIAL: *Quarterly Performance Report:* Mr. Fanelli and Mr. Klein presented the Quarterly Performance Report for the period ending December 31, 2017. As of December 31, 2017, the quarter-to-date net return is 2.92% with a change due to investments of \$882,543. The ending market value as of December 31, 2017 is \$30,455,130. The current asset allocation is as follows: fixed income at 43.70%, equities at 45.82%, alternative strategies at 3.89% and cash & equivalents at 6.59%. The asset composition for the equity and fixed income portfolios, market value vs. invested capital, risk/return analysis and quarterly market insights were reviewed with the Board. A motion was made by Trustee Svihla and seconded by Trustee Ketcham to accept the Quarterly Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: Mr. Klein recommended an amendment to the Investment Policy allocating up to 40% in International Stock and up to 70% in US Stock. The Board discussed authorizing MB Financial to immediately implement the recommended changes to the Investment Policy and will review and adopt the final draft of the amended investment policy at the next regular meeting. A motion was made by Trustee Ketcham and seconded by Trustee Paliga to implement the recommended changes in the Investment Policy. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham and Gray
NAYS: None
ABSENT: Trustee DiBuono

OLD BUSINESS: *Reciprocity Status Update – John S. Lowczyk:* The Board noted that John S. Lowczyk has remitted payment in the amount of \$341.76 as of February 28, 2018. The Board directed L&A to contact Mr. Lowczyk to explain the additional amount owed and to prepare an active member statement reflecting his current status with the Bloomingtondale FPD Firefighters' Pension Fund. A motion was made by Trustee Svihla and seconded by Trustee Gray to direct L&A to contact Mr. Lowczyk and to prepare the active member statement as discussed. Motion carried unanimously by voice vote.

The Board also noted that all creditable service purchases are reported in the financial statements prepared by L&A during the fiscal year they are received.

NEW BUSINESS: *Approve Cost of Living Adjustments (COLAs) for Pensioners:* The Board reviewed the 2018 Cost of Living Adjustments (see attached) as calculated by L&A. A motion was made by Trustee Svihla and seconded by Trustee Ketcham to approve the 2018 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Svihla, Paliga, Ketcham and Gray
NAYS: None
ABSENT: Trustee DiBuono

Review Trustee Term Expirations and Election Procedures: The Board noted that the active member term currently held by Trustee Paliga and the retired member term currently held by Trustee Svihla are expiring in April 2018. Trustee Paliga and Trustee Svihla expressed their wishes to remain on the Board

if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions and the retired member Trustee position.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM THE FUND: There were no applications or withdrawals at this time.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits at this time.

COMMUNICATION & REPORTS: *Statements of Economic Interest:* The Board noted that the List of Filers had to be submitted to the County by the Village by February 1, 2018. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2018.

2018 IRS Mileage Rate: The Board noted that the IRS standard business mileage rate used for reimbursement increased to \$0.545 per mile effective January 1, 2018.

TRUSTEE TRAINING UPDATE: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. The Board was reminded to submit all training certificates to L&A for record keeping.

ATTORNEY'S REPORT: *Disability Status Update – Andrew Daylor:* A hearing will be scheduled for March 27, 2018. Further discussion will be held at the next regular meeting.

Legal Updates: Mr. Reimer distributed the *Legal and Legislative Update* newsletter for the Board's review.

CLOSED SESSION, IF NEEDED: There was no closed session needed.

ADJOURNMENT: A motion was made by Trustee Paliga and seconded by Trustee Ketcham to adjourn the regular meeting at 10:33 am. Motion carried unanimously by voice vote.

Alan Svihla, President

Minutes approved by the Board of Trustees on _____.

Minutes prepared by Robina Amato, Pension Services Administrator, Lauterbach & Amen, LLP

~ The next regular meeting is May 17, 2018 at 9:00 am ~